

FORWARD PLAN TO 31 MAY 2015

This Plan sets out the key decisions which the Executive expect to take over the four month period indicated above. The Plan is rolled forward every month. Key decisions are defined in the Councils Constitution as:-

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £500,000.”

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Councils Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from these documents, may be obtained on the payment of a reasonable fee from the following address:-

Democratic Services Team
Cheshire East Council ,
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents, the publication of which is restricted due to confidentiality of the information contained.

A record of the decision for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and Council Offices.

This Forward Plan also provides notice that the Cabinet may decide to take a decision in private. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 days notice must be given of any decisions to be made in private by the Cabinet, with provision for the public to make representations as to why they should be made in public. In these cases Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the meeting setting out any representations received about why the meeting should be held in public with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for that decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting then please email

Paul Mountford, Democratic Services Officer paul.mountford@cheshitreeeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or intention to meet in private the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provides for urgent key decisions to be made. Any decision made in this way will be published for these in the same way.

Forward Plan to 31 May 2015

| Key Decision and Private Non-Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|--|--|-----------------------|----------------------------------|------------------------------|--|---|
| CE 14/15-1 Medium Term Financial Strategy 2015-18 | To recommend Council to approve the Medium Term Financial Strategy for 2015-18, incorporating the Council's priorities, budget, policy proposals and capital programme. | Cabinet | 3 Feb 2015 | | Alex Thompson | No |
| CE 14/15-28 Commissioning of 5-19 Healthy Child Programme (School Health Service) | To authorise officers to take all necessary actions to follow the procurement process re: the commissioning of 5-19 years Healthy Child Programme (School Health Process), including delegated authority to Portfolio Holders, the Director of Public Health and the Executive Director of Strategic Commissioning to award and conclude the contractual documentation with the successful tenderer. | Cabinet | 3 Feb 2015 | | Jane Branson | No |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|--|--|---|----------------------------------|------------------------------|---|---|
| CE 14/15-29 Crewe Town Centre Regeneration Delivery Framework | To consider recommendations on a regeneration framework for Crewe town centre. | Cabinet | 3 Feb 2015 | | Jez Goodman | No |
| CE 14/15-37 Cheshire East Council Energy Framework | To endorse and approve the proposed Energy Framework for Cheshire East. | Cabinet | 3 Feb 2015 | | | No |
| CE 14/15-45 School Funding Formula 2015-16 | To authorise officers to implement the 2015-16 Schools Funding Formula. | Cabinet Member for Safeguarding Children and Adults | February 2015 | | Fintan Bradley, Head of Strategy, Planning and Organisation | No |
| CE14/15-18 Cheshire Homechoice - Allocation Policy Review | <p>To approve the final version of the Cheshire Homechoice Policy for adoption and authorise officers to take all necessary steps to implement the revised Housing Allocation Policy.</p> <p>Cheshire Homechoice is the Choice Based Lettings Partnership between Cheshire East Council and Registered Providers who allocate Social Housing in Cheshire East.</p> | Cabinet | 3 Mar 2015 | | Karen Carsberg | |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|---|---|----------------|---------------------------|-----------------------|---|--|
| CE 14/15-41 Congleton Lifestyle Offer | <p>To note the outcome of assessments and consultation to date and approval to:</p> <ol style="list-style-type: none"> 1. Progress the modernisation of the existing leisure facilities by undertaking all required consultation, supporting assessments and studies to develop a detailed design; and 2. Delegate all necessary powers to the Executive Director for Strategic Commissioning to undertake procurement of a delivery partner and progress the scheme to a submission of a planning application. | Cabinet | 3 Mar 2015 | | | No |

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|--|--|----------------|---------------------------|-----------------------|---|--|
| CE 14/15-44 Energy Procurement - Corporate Buildings, Street Lighting and Schools | To seek agreement to use the procurement method recommended. To appoint West Mercia Energy as the preferred provider. | Cabinet | 3 Mar 2015 | | | No |
| CE 14/15-47 Community Equipment Service - Provision of Larger Equipment | To authorise officers to take all necessary actions to procure two equipment framework agreements. One framework will be to enable the purchase of adult equipment. The second framework will be to enable the purchase of children's equipment. | Cabinet | 3 Mar 2015 | | | No |
| CE 14/15-43 Digital Customer Services | To authorise officers to take all necessary actions to implement the future 'digital by design' operating model for customer contact. | Cabinet | 31 Mar 2015 | | Paul Bayley | No |
| CE 14/15-46 Determination of Local Authority Co-ordinated Scheme and Admission Arrangements | To approve the Local Authority's Co-ordinated Scheme and Admission Arrangements for 2016/17. | Cabinet | 31 Mar 2015 | | Barbara Dale | No |

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|---|---|-----------------------|----------------------------------|------------------------------|--|---|
| CE 14/15-33 Strategic Asset Management Plan | To accept the new Strategic Asset Management Plan and authorise the officers to take all necessary actions to implement it. | Cabinet | 28 Apr 2015 | | Julian Cobley | No |
| CE 14/15-38 Cheshire East Housing Strategy 2016-2021 | Initially to authorise officers to release a draft version of the Strategy for public consultation. Subject to the consultation response, ratify the Strategy and authorise officers to implement all initiatives and actions contained therein. | Cabinet | 28 Apr 2015 | | Karen Carsberg | No |
| CE 14/15-48 Alderley Park Development Framework | To consider the outcome of the public consultation and approve the use of the Development Framework for development management purposes. | Cabinet | 28 Apr 2015 | | Adrian Fisher, Head of Planning and Policy | No |
| CE 14/15-42 Cheshire East Indoor Facility and Playing Pitch Strategies | To adopt both the Indoor Facility and the Playing Pitch Strategies in support of the Council's Local Plan. | Cabinet | 28 Apr 2015 | | Mark Wheelton | No |